

Regular Meeting of the
Board of Mayor and Council
City of McKenzie
McKenzie, TN 38201
January 14, 2021

- A. Call to Order — Mayor Holland
- B. Prayer — Councilperson Martin
- C. Pledge of Allegiance — Councilperson Martin
- D. Roll Call
Mayor Holland - Present
Councilperson Martin - Present
Councilperson Pruneau – Present
Vice Mayor Townes – Present
Councilperson Young - Present
AFTER swearing in
Councilperson Batton - Present
Councilperson Burns - Present
- E. Mayor’s Welcome:
Mayor Holland called the meeting to order at 6:00 p.m. Mayor Holland extended a warm welcome to all.
- F. Mayor Holland read from a proclamation congratulating Mrs. Louise Scates on her 100th Birthday.
- H. Approval of Minutes
Motion made by Councilperson Young, seconded by Councilperson Pruneau, to approve the minutes dated December 10, 2020.

Motion made by Councilperson Young, seconded by Vice Mayor Townes, to approve the called minutes dated December 30, 2020.

Roll Call Vote:

Councilperson Martin Y
Councilperson Pruneau Y

Vice Mayor Townes Y
Councilperson Young Y

Motion passes.

- I. Financial Matters:
None

J. Old Business:
None

K. New Business:

1. Approval of a council member for Ward 4. Mayor Holland introduced Josefina Batton who had written her letter stating her qualifications. The mayor told the council that we had experienced a problem with our email this week, so the letter had not been forwarded to them. Mrs. Batton is currently the long-term care quality director at Q Source, which is a company which provides quality improvement initiatives for hospitals and nursing facilities in multiple states. She is a registered nurse. A 2007 Bethel University graduate and also holds a masters of science in nursing & healthcare systems management from Loyola University. In addition, she serves as the treasurer for our soccer board and is currently on the city's parks and recreation board.

Discussion: None

Action Taken: Motion by Councilperson Pruneau, 2nd by Councilperson Martin

Roll Call Vote:

Councilperson Martin Y
Councilperson Pruneau Y

Vice Mayor Townes Y
Councilperson Young Y

Motion passes.

2. Approval of council member for Ward 3. Mayor Holland introduced Garrett Burns. Garrett is currently employed with Bethel University as the Associate Assistant to the Regional Manager. He also tutors and mentors' children at the Housing Authority. He currently serves on the Housing Authority Board. He will have to be replaced on that board as he will be coming onto the City Council. He will bring a lot to the council, especially with the Bethel University prospective.

Action Taken: Motion by Councilperson Young, 2nd by Councilperson Martin

Roll Call Vote:

Councilperson Martin Y
Councilperson Pruneau Y

Vice Mayor Townes Y
Councilperson Young Y

Motion passes.

Mayor Holland then held the swearing in ceremony to both new council members.

3. Public Hearing for the Plan of Services for Profile Metals

Mayor Holland opened the public hearing. There were no comments. Hearing closed.

4. Public Hearing on Ordinance 537 amending the official zoning map of McKenzie, Tennessee by zoning tax parcels 10.05 and 10.07, Henry County Tax Map 162-M-2 (Heavy Industrial)

Mayor Holland opened the public hearing. There were no comments. Hearing closed.

5. 1st reading of Ordinance 537: an ordinance amending the official zoning map of McKenzie, Tennessee by zoning tax parcels 10.05 and 10.07, Henry County Tax Map 162 M-2 (Heavy Industrial)

Discussion: We have followed the procedures set by the State for annexation. We have a letter from Profiles agreeing to the annexation. We have the packet that includes the plan of services, the ordinance, and the resolutions which have been placed in three (3) public places; the city hall, the library and the industrial board. These items will remain until after the second reading at the February 11th council meeting. We will also have another public hearing, although only one is required, we wanted to give everyone a chance to speak.

Action Taken: Motion by Councilperson Martin 2nd by Vice Mayor Townes

Roll Call Vote:

Councilperson Martin	<u>Y</u>	Vice Mayor Townes	<u>Y</u>
Councilperson Pruneau	<u>Y</u>	Councilperson Young	<u>Y</u>
Councilperson Batton	<u>Y</u>	Councilperson Burns	<u>Y</u>

Motion passes.

6. Resolution 21-001: Approve application for CDBG Small Cities Block Grant.

Discussion: This approval says that we will provide our match for the grant, which is an 80/20 split for our water/wastewater infrastructure system.

Action Taken: Motion by Vice Mayor Townes, 2nd by Councilperson Pruneau

Roll Call Vote:

Councilperson Martin	<u>Y</u>	Vice Mayor Townes	<u>Y</u>
Councilperson Pruneau	<u>Y</u>	Councilperson Young	<u>Y</u>
Councilperson Batton	<u>Y</u>	Councilperson Burns	<u>Y</u>

Mayor Holland explained to the new members that we have to pass a resolution in advance to applying for the grant, especially the federal ones that if we say yes, we will supply the matching funds. If approved, the grants are usually a couple of years down the road before they begin.

7. Approval to accept offer to purchase building located 23 Broadway St.

Discussion: Mayor Holland explained that this is the old Impressions Building that burned several years ago. The City has ended up owning this building. Last year we ran an ad in the paper for someone to purchase the building along with a business plan. We had someone interested, but he never followed through. We ran the ad again in August, we had a couple of people interested, who came in talked about it, but again, they never followed through. We have received a letter of interest from Mr. & Mrs. Nichols of Gleason. Ms. Nichols owns Tie This Creations. They want to expand their business specializing in custom made items and gifts. The Nichols have offered \$ 3500.00 for the building, which requires a lot of work. Mayor Holland has spoken with our attorney, Laura Keeton concerning a contract. This contract proposes they would have a year to fix the building, with a start date of March 1, 2021. We would hold the deed until they are finished. If they are able to finish the renovations within a six months then they will be given a \$ 2500.00 rebate back to put back into the building. We feel like this would be a great incentive to get the building finished. We do realize right now, building supplies are very expensive due to COVID, so we are trying to do everything we can to help a new business come into McKenzie. At the completion of the renovations, the business will then go back on our tax roll.

Action Taken: Motion by Councilperson Young, 2nd by Councilperson Burns

Roll Call Vote:

Councilperson Martin	<u>Y</u>	Vice Mayor Townes	<u>Y</u>
Councilperson Pruneau	<u>Y</u>	Councilperson Young	<u>Y</u>
Councilperson Batton	<u>Y</u>	Councilperson Burns	<u>Y</u>

L. Citizens Input: None

M. Department Head Reports:

Police Chief Craig Moates reported for the month of December there had been a total of 1110 calls for service. He stated there had been 604 for security check-home, business & parks, 139 investigations, 86 vehicle stops and various other service calls. Currently in the process of interviewing some perspective new officers.

Fire Chief Tucker gave a 2020-year end report, which included 256 incidents for the year. 62 of those were commercial alarms, 61 for motor vehicle accidents, 30 aircraft stand by and 20 EMS assist with various other incidents. The month of December alone, the Fire Department had responded to 19 incidents; 5 commercials alarms, 5 aircraft stand by and 3 motor vehicle accidents with various other incidents. Chief tucker stated they were doing maintenance on their trucks as well.

Public Works Director Johnny Mercer reported they were busy on the leaf truck and trimming trees around town. He has also installed couple residential culverts for citizen. He stated he was happy to say that TDOT had repainted all the stop bars & dividing lines along Cedar & 79. They are also doing their monthly equipment servicing.

Parks & Recreation Director Mike Beasley stated that they had been working on leaf clean-up at both the recreational park and downtown Veterans Park. All Christmas has been removed and stored away. Currently working on refinishing the park benches from the square, after that is finished will begin on the picnic tables and benches in the barn. When weather permits, they will begin work on the ball fields, as they will start their season sometime in February. Mayor Holland also informed the council that they would be a meeting with the skate boarders to see where they would want the rail we have installed, and see what other type of equipment they might want. We would need their feedback and naturally we cannot get it all at once.

Codes Inspector Philip Morrisett was not in attendance.

Water Superintendent Wood stated there would be some holes cut in the streets due to the CDBG grant we have going now. When this is finished, we will be applying for another grant. Mayor Holland said that naturally citizens want the cuts fixed quickly, but we do have to wait for the gravel to settle in them before we can re-pave.

N. Council Reports: Mayor Holland informed the new council members that maps of their district would be put in their mail boxes and as soon as the codification process had been finished on our municipal codes we will give them a brand-new copy along with our charter.

O. With no further business, a motion was made by Councilperson Martin, 2nd by Councilperson Pruneau to adjourn at 7:20 p.m.

Roll Call Vote:

Councilperson Martin Y
Councilperson Pruneau Y
Councilperson Batton Y

Vice Mayor Townes Y
Councilperson Young Y
Councilperson Burns Y

Motion carried.

APPROVED: _____
Jill Holland, Mayor

ATTEST: _____
Jennifer Waldrup, City Recorder-City Clerk