

**Regular Meeting of the
Board of Mayor and Council
City of McKenzie
McKenzie TN 38201
June 8, 2017**

- A. Call to Order** – Mayor Holland called the meeting to order at 6:20 p.m. (immediately following the beer board meeting).
- B. Opening Prayer** – Vice Mayor Hale
- C. Pledge of Allegiance** – Vice Mayor Hale
- D. Roll Call**

Present

Mayor Jill Holland
Vice Mayor Gene Hale
Councilperson Randy Callahan
Councilperson Charles Pruneau
Councilperson Jessie Townes

Absent

Councilperson Cassie Allen

- E. Mayor's Welcome** – Mayor Holland welcomed everyone to the meeting.
- F. Approval of Minutes**

A motion was made by Vice Mayor Hale; seconded by Councilperson Callahan to accept the minutes from the May 11, 2017 meeting. The motion passed by a unanimous vote.

G. Financial Matters

- | | | |
|----------------------|------------|---|
| • Smith Seckman Reid | \$6052.26 | Waldren Street Lighting |
| • GRW | \$12000.00 | Response to Commissioner's Order (March, April and May) |

A motion was made by Councilperson Callahan; seconded by Vice Mayor to approve the aforementioned financial matters. Motion passed.

H. Old Business

- 1. Update on Bids/Construction of Pole Barn/Storage Building for the Water Department**

Discussion:

Water superintendent Billy Wood said an advertisement for bids was in the McKenzie Banner this week. Bids will be accepted until Friday, June 16, 2017 at 4:00 p.m. The current contract with Linda Meeks expires June 30, 2017.

Bids were received from the following for the construction of a pole barn/storage facility for the water department's use:

David Luna with A & L Construction \$ 24,000.00

_____ \$ _____

_____ \$ _____

Action Taken:

A motion was made by Councilperson _____; seconded by Councilperson _____ to contract with _____ for the construction of the pole barn.

Motion by roll call vote:

Councilperson Allen	_____	Councilperson Pruneau	_____
Councilperson Callahan	_____	Councilperson Townes	_____
Vice Mayor Hale	_____		

Votes were as follows: ____Yes ____No ____Absent ____Abstain
The motion _____.

2. Update on MTAS Review of Rules Proposed for the City Parks and Approve Ordinance 510 "An Ordinance Adding Chapter 3 to Title 20 of the Municipal Code, A Code of Conduct for the City of McKenzie Parks and Recreation"

Discussion:

Action Taken:

A motion was made by Vice Mayor Hale; seconded by Councilperson Callahan to pass the first Reading of Ordinance 510.

Motion by roll call vote:

Councilperson Allen	<u> A </u>	Councilperson Pruneau	<u> Y </u>
Councilperson Callahan	<u> Y </u>	Councilperson Townes	<u> Y </u>
Vice Mayor Hale	<u> Y </u>		

Votes were as follows: 4 Yes ____No 1 Absent ____Abstain
The motion passed.

I. New Business

1. Resignation of Councilperson David Kellett Hochreiter, Approval of Resignation and Procedure for Filling the Vacancy

Discussion:

Mayor Holland reported that Councilperson Hochreiter and his wife had moved outside of McKenzie and therefore he had to resign his position.

Action Taken:

A motion was made by Vice Mayor Hale; seconded by Councilperson Callahan to accept Councilperson Hochreiter's resignation. A motion was made by Councilperson Callahan; seconded by Councilperson Townes for Mayor Holland to proceed with appointing a new councilperson. At that time she informed the board that she had published an advertisement for an open position on the council from Mr. Hochreiter's ward. Mason Powers submitted a letter and resume indicating his interest in serving the City of McKenzie. Mayor Holland swore Mr. Powers in as the new councilperson to fill the remaining time of Mr. Hochreiter's term. At that time, he took a seat at the council table.

Motion by roll call vote:

Councilperson Allen	<u>A</u>	Councilperson Pruneau	<u>Y</u>
Councilperson Callahan	<u>Y</u>	Councilperson Townes	<u>Y</u>
Vice Mayor Hale	<u>Y</u>		

Votes were as follows: 4 Yes No 1 Absent Abstain
The motion carries.

2. Approval of New Email System for City Offices

Discussion:

Mayor Holland informed the board the city offices (all departments) are in need of a new email system. Local Government (that we already use) can do the update and new email system for \$5071.25.

Action Taken:

A motion was made by Vice Mayor Hale; seconded by Councilperson Powers to approve the purchase of a new email system for the city offices.

Motion by roll call vote:

Councilperson Allen	<u>A</u>	Councilperson Pruneau	<u>Y</u>
Councilperson Callahan	<u>Y</u>	Councilperson Townes	<u>Y</u>
Vice Mayor Hale	<u>Y</u>	Councilperson Powers	<u>Y</u>

Votes are as follows: 5 Yes No 1 Absent Abstain

Motion carries.

3. **Discussion and Approval of Resolution No. 17-009 “A Resolution Adopting a Public Records Policy in Conjunction with City of McKenzie Ordinance No. 496 of the City of McKenzie, Tennessee “An Ordinance to Establish Fees for the Release of City Documents Including Police Videos and Documents; An Ordinance and Policy for the Inspection and Copying of Public Records Under the Tennessee Open Records Law (TCA 10-7-503 (g) and TCA 10-7-504 et seq.)**

Discussion:

Mayor Holland explained that the State of Tennessee Comptroller’s Office is requiring each municipality to pass a resolution adopting a public records policy which the City of McKenzie previously passed as Ordinance No. 496. The city already had included the fees for copying records.

Action Taken:

A motion was made by Councilperson Callahan; seconded by Vice Mayor Hale to approve Resolution No. 17-009.

Motion by roll call vote:

Councilperson Allen	<u>A</u>	Councilperson Pruneau	<u>Y</u>
Councilperson Callahan	<u>Y</u>	Councilperson Townes	<u>Y</u>
Vice Mayor Hale	<u>Y</u>	Councilperson Powers	<u>Y</u>

Votes were as follows: 5 Yes No 1 Absent Abstain
Motion carries.

4. **Approval (1st Reading) of Ordinance No. 509 “Approving City of McKenzie’s Budget for Fiscal Year Beginning July 1, 2017 and Ending June 30, 2018”**

Discussion:

Robin Russell, representing ATA (Alexander, Thompson, and Arnold) explained a couple of items about the budget. She said it looked good to her.

Action Taken:

A motion was made by Councilperson Townes; seconded by Councilperson Callahan to approve the city budgets for fiscal year 2017-2018.

Motion by roll call vote:

Councilperson Allen	<u>A</u>	Councilperson Pruneau	<u>Y</u>
Councilperson Callahan	<u>Y</u>	Councilperson Townes	<u>Y</u>
Vice Mayor Hale	<u>Y</u>	Councilperson Powers	<u>Y</u>

Votes are as follows: 5 Yes No 1 Absent Abstain
Motion carries.

J. Any Other Business

1. A called meeting for the purpose of the second reading and approval of the city budgets will be on Thursday, June 29, 2017 at 5:30 p.m.
2. Mayor Holland presented the council with three bids for paving the parking lot at the splash pad using 2" asphalt over the existing gravel:

Arrow Paving	\$5000
Martin Paving	\$8000
Ford Paving	\$5000

Vice Mayor Hale made a motion to accept the \$5000 bid from Arrow or Ford, using whichever company could pave it first, preferably next week. Motion seconded by Councilperson Callahan.

Motion by roll call vote:

Councilperson Allen	<u> A </u>	Councilperson Pruneau	<u> Y </u>
Councilperson Callahan	<u> Y </u>	Councilperson Townes	<u> Y </u>
Vice Mayor Hale	<u> Y </u>	Councilperson Powers	<u> Y </u>

Votes were as follows: 5 Yes No 1 Absent Absent
Motion carries.

3. Vice Mayor Hale inquired about the progress of the Family Dollar/Dollar Tree store. Mayor Holland said they hoped to have it open by August.
4. Councilperson Callahan addressed the board concerning the flooding problem on Main Street in front of Block City Pizza and Webb's Storage Buildings, the baseball field improvements, video streaming the city meetings, the use of street speed sensors, wheel tax (city stickers) and parking in the downtown area.

K. Citizens Input - None

L. Council Reports

1. Vice Mayor Hale reported the street department had been busy helping with the splash pad, repairing street cuts, trash pickups, repairing ditches, and bush hogging.
2. Councilperson Pruneau said the police continue to be busy with their routine work.
3. Councilperson Townes reported that Nights on Broadway had begun and the first night was very successful. The next NOB will be on Thursday, June 15. The fishing rodeo is this weekend. Ms. Waldrup reported that the Park Theater will have matinees on Wednesdays at 2:00 p.m. throughout June and July.

4. Councilperson Callahan reported the water department will have the cameras next week to run through the culverts looking for damage, leaks, debris or what may be contributing to the flooding problem mentioned earlier.

M. Adjournment

With no further business, a motion was made by Councilperson Callahan; seconded by Councilperson Townes to adjourn at 7:15 p.m. Motion was unanimously approved.

APPROVED BY: _____
Jill Holland, Mayor

ATTEST: _____
Ms. Terry McCoy, City Recorder/CMFO

NOTE TO MINUTES: It was discovered after the meeting that Mason Powers does not live in Ward II. His house is located in Ward III which is Councilperson Allen's ward. Therefore his votes are not valid. The motion he seconded will require a revote at the next meeting. The council will address the situation at their next meeting.